

Max Teaching was the focus of this Summer's AEL Experienced Teachers' Workshops

The MAEL PDC offered Max Teaching with Reading and Writing as this summer's topic for the Experienced Teachers' Workshops presented throughout the state. Max Teaching is a series of strategies for helping students learn new subject matter while acquiring literacy skills.

MAX stands for Motivation, Acquisition, and Extension. It is a process developed by Dr. Mark Forget, PH.D (pronounced For-jay). Dr Forget is the Director of Staff Development for MAX Teaching Inc. He has taught since 1974 in classrooms at all levels of K-12 and post secondary and is a nationally recognized staff developer in the field of content area literacy.

Dr. Forget has designed the MAX teaching concept around 25 teaching strategies that can be used in any classroom to help



Participants of the ETW session at MO Western College in St. Joseph are pictured during one of the five AEL ETW workshops held across the state this summer.

- Photo submitted by John Stains

students learn content material and at the same time improve reading abilities. The workshops provided this summer addressed the first twelve strategies. Dr. Forget's book on MAX Teaching is being provided to all teachers attending the workshops courtesy of DESE AEL office.

Todd Luke presented the workshops this summer for MAX

**MAX,
 Continued on Page 5**

Show Me. . .

The Inside

From the State.....	2
Totally Technology.....	3
New Editor Named.....	4
MAX, (con't).....	5
Calendar.....	6

From the State AEL Office

MAEL PDC Provides Information on Scheduling Inservice Events

MAEL PDC will provide in-services on a regional basis* to begin the first of November 2005. Requests need to be emailed to Kim Nash at knash@mail.ncmissouri.edu by October 3rd. The form can be found at www.maelpdc.org under "Downloadable Links". The schedule will be announced by October 15th.

*All in-services are open to all local programs in the region, even though a program hosts the in-service, enrollments are taken on a first come, first serve basis.

Requests will be assessed with the following guidelines:

- Availability of facilities and resources.
- Space for a maximum of 50 participants.

- Location available for multiple program participation.
- Dates available to operate activity.

Local program directors should use the MAEL PDC enrollment form to enroll participants for an in-service. The deadline for in-service enrollment will be 10 business days prior to the in-service. The same guidelines for workshops will be followed for in-services.

Local programs can use technology trainings for the 4 hour in-service credit, if the training is 4 hours or more. Local programs should contact Jamy Preul to set up technology in-services. The enrollment process will be the same and enrollment can begin after the session has been scheduled with Jamy. Teachers can only use technology trainings once every two years for certification credit.

*Submitted by John Stains, Director
Missouri AEL Professional*

Video Inservice Packets Now Offered By the MAEL PDC

Video in-service packets now offered by the MAEL PDC. Please note this opportunity is offered only to teachers of a state funded AEL program, and Corrections programs.

For more information go to www.maelpdc.org

Did You Know:

What percentage of Missourians have not obtained their high school diploma or GED?

- 29.4% of 16-24 year olds
- 21.2% of 25-44 year olds.
- 14.3% of 45-59 year olds.
- 35.1% of 60 & Older

ACES Regional Database Training

by Shirley Hobson, Literacy Coordinator-Rolla Program

The Aces Regional Training on September 14 was a pleasant surprise for me. Being much OLDER than most of the data entry people, I prefer learning by "hands-on" or "learn as you go" methods. So I have a tendency to view training seminars as a waste of my time. It might be that I have a "puffed up view of my own importance".

Tom Robbins and Jamy Preul did a wonderful job as the trainers at this session. I not only learned a lot of new things, but also realized I had a lot to learn about the old ones.

This session was for Director and Data Entry pairs, and there were four groups in attendance from Sedalia, Jeff City, Corrections and Rolla. All of us inundated the trainers with questions and comments, and they were ready to supply us with informed answers.

Because of all the good information disseminated in this learning experience, my Director, Nancy Eads, and I are going to compile a Teacher's Manual concerning the best (and some times required) ways to gather needed information on our students, and the way to record it before it goes to the data entry person

Thanks again to Tom and Jamy for this training session.

TOTALLY

E News and notes
C from the
H Missouri AEL
N Professional
O Development
L Center, operated
G by North Central
Y Mo. College,
Trenton.

**Technology
Coordinator:**
Jamy Preul

Director:
John Stains

Technical Support Pop-Up Blockers

By Phyllis Shelby



Jamy Preul

Many websites open a new window after a login or request to view specific information. This new window is required to view, request or input information. Many browsers have pop-up blockers running which block a new window from appearing. This prevents the website from working properly. To use the site, users must either disable the pop-up blocker or set the pop-up blocker to allow the website window to open. You only need to dis-

able the popup blocker setting while using the specific site.

There are so many pop-up blockers in use that it is impossible to know how to disable or change the settings on all of them. I have listed a few things that might help you. Do I have a pop-up blocker? - This link will run a test to determine if you have a pop-up blocker in use on your computer. PopUpCheck.com

Examples of pop-up blocker applications include:

AdCrusher Popup Killer, CoffeeCup PopUp Blocker, Consulting Nation Popup X, Exit Killer, Google Toolbar Popup Blocker, NoPops!, Norton Internet Security, PAL Popup Eliminator, Panicware, Pop This!, Popup Begone, Popup Blocker, Pop up Commander, Pop-up Stopper, StopPops, Stop Zilla, Yahoo Toolbar with Pop-Up Blocker, Norton Personal Firewall, Norton AntiSpam, ToolBar 3.1 (contains a pop-up blocker), ZoneAlarm.

How do I uninstall or disable the pop-up blocker? The procedures to uninstall or disable popup blockers are all different, depending on the software. Look for help files in your pop-up blocker for instructions, or look for menus or buttons on the toolbar that will allow you to uninstall or disable the blocker. Many popup blockers can be temporarily disabled by clicking on the System Tray icon (at the bottom right of your Windows screen). Some programs require that you remove them completely. Others, like E-Anthology/Stop-Sign, are often installed by file sharing programs like Bear Share or Kaaza. You may prefer to remove these programs since they use up system resources. To remove or uninstall a program, use the Add/Remove Programs utility in Windows. The latest version of the Yahoo Toolbar comes with a pop-up blocker that is installed and enabled by default. This also seems to come with Yahoo Messenger as well. If you have Yahoo and aren't sure if you have a pop-up blocker or if it's enabled or not, you can test it here: Yahoo! Pop-Up Blocker Test

Pressing the CTRL key to temporarily disable a popup blocker only works for some products. Pressing the CTRL key does not disable Norton's Personal Firewall or AntiSpam products.

"Show-Me Literacy" Newsletter Editor Named

Nancy Eads was named as the "Show-Me Literacy" newsletter editor effective August 1, 2005. Eads replaces Beverly Derrickson who now serves as Director of Finance, at Southwest Baptist College in Bolivar, Missouri.

Eads resides in Rolla with her husband, Alan, who is the Head Women's Basketball Coach at University of Missouri-Rolla. Eads, a native of Paris, Missouri, is a graduate of Southern Illinois University-Carbondale where she received her Bachelor's degree in Legal Studies. Before becoming part of the AEL Program she served as Administrative Assistant for University of Missouri-Rolla's Chief Information Officer. Eads also serves as the AEL Program Director for Rolla Public School District.

Did You Know:

- The number of adults without a high school diploma or equivalent is 23% nationally and 22% in Missouri?
- 73% of Missourians have obtained 9-12 years of education?
- 27% of Missourians have obtained less than 8 years of education?

Just Another Teacher With One More Dream

By: Melissa Corey

Houston AEL Program

As an AEL Instructor, Literacy Coordinator, LD Facilitator, and Online Instructor, I have found that many of the students really just need someone to tell them they are doing a great job. Once you begin helping them build on their self-esteem, they are more apt to begin feeling safe enough to ask questions. I realize that a lot of the AEL classes have more students than I do; however, I make sure that I let each student know how important they are and that I am there to answer their questions. We fill out a Personal Learning Plan together and we narrow down what their goal is for that week. This has helped a lot of my students learn to focus on the objective at hand. They seem to enjoy this one-on-one attention and they have to tell me what they think their strengths are. This helps them build on their self-esteem as well as their organizational skills.

As the Literacy Coordinator, I have been asked to train volunteer tutors for my literacy students to fulfill my requirements for certification. In the first one I conducted, there were nine participants. They were all very eager to learn and to help others to become graduates. They all completed the training and are all now tutoring literacy students. They simply amazed me by their desire to help someone else, even though they were fully aware that it was only a volunteer position.

I also conducted a presentation to the members of the American Legion in Houston, Missouri. I explained to them the importance of our literacy class and expressed how important their contribution as a volunteer tutor could make. As a result, several of them asked to be included in the next tutor training, and they also offered to donate scholarship money to some of our graduates from the Houston AEL Program, starting with the 2005-2006 class. I also found during my research for this presentation that I needed to thank each and everyone there, because GED's were actually developed for our soldiers that enlisted without a high school diploma. This has made me realize that going the extra mile for our students does pay off.

When I first started teaching AEL classes, I really did not think that I could be a "teacher". It turns out that I can and I am. I am very proud of my students, and with their help and success I hope to be conducting many more tutor training, as well as strengthening our AEL program.

I have one student that I would like to tell you a little about. We will call her Mary for confidentiality reasons. Mary came to me with a speech difficulty and was at a very low level of literacy. I referred her to my director to conduct a Power Path screening on her. After the screening, Mary became more involved in the classroom discussions, and within a matter of two months was able to help create her own Personal Learning Plan. Having this control on her own education gave her the strength to do some other things in her life that she had put on hold. Mary

MAX

(Continued from Page 1)

Teaching Inc. Mr. Luke is a Precision Machine instructor for Lenape Tech School in Pennsylvania where he has taught for the last 12 years. He has used the MAX Teaching method for several years in his classroom and now travels the country presenting the concept to all fields of education. His interactive and entertaining sessions have been very well received by those attending.

The Experienced Teacher Workshops offered by the MAEL PDC are being held this year in Bonne Terre, St. Charles, St. Joseph, Springfield and Columbia.

Submitted by John Stains

Director

*Missouri AEL Professional
Development Center*

Did You Know:

Nationwide, fewer than 10% of all adults who could benefit from literacy programs are currently being served?

Just Another Teacher

(cont. from page 4)

moved before completing her GED test. However, I have recently heard that she went to the testing center in her neighborhood and completed the Language Arts, Writing with a score of 420 and is ready to take another part of the test next month.

I also have a child who has a learning difficulty, and through my research and the workshops that I have attended, I have learned an array of techniques to help him with the areas in which he has difficulty. My son is now in eighth grade; and at the end of last year, he could not read at a 2.3 grade level. We worked very hard all summer to improve his reading and writing skills. We used color overlays and many different types of reading materials. He was tested for placement at the beginning of this current school year, and he tested at a reading level of 8.3. He is now in regular classes for his final year in middle school. He has become more dependent upon himself and tries very hard to increase his reading level. As a result, his writing skills have improved as well.

I am now conducting another tutor training on the 24th of September at the Houston AEL class from 9am to 5pm. I encourage anyone who is interested to come join us in our learning experience. I anticipate at least 20-25 participants and hope for more. During this training you will obtain the knowledge to become a certified tutor in the state of Missouri.

I hope to incorporate the feeling of need and the desire to help others during the tutor-training workshop. We discuss a variety of techniques to help our students learn and remember the information.

The areas covered are the Laubach Way to Reading, Numeracy, ESL, Writing, and expectations of a tutor. There are other strategies that can be used to help tutors and I try to touch on all of them. There is an evaluation form to be completed at the end of the training to give me feedback on my presentation, and I ask that everyone is honest and make suggestions to improve the training session.

Just an extra note to everyone, I too am a recipient of my GED. I earned my GED when I was sixteen in 1986. So when my students tell me "they can't do it", I remind them that I did it and they can too. I took this job hoping I could make a difference in someone's life; and as a result, I had several graduates for my first year as an AEL Instructor. That made me realize that I am doing what I set out to do and now as the Literacy Coordinator I can do more to help my students.

Thank you for allowing me to share my experiences with you. I hope that I have given everyone an impression that what we do may seem small to us; but to our students, we are making a huge difference and I would not give this back for the world.



What's Happening...

Facts About Illiteracy

- 60% of American DOC inmates are functionally illiterate.
- 85% of all juvenile offenders do not have basic literacy skills.
- 50% of American adults are unable to read at an 8th grade level.
- Adult illiteracy costs society an estimated \$225 billion a year in lost industrial productivity, unrealized tax revenues, etc.
- Illiteracy costs every man, woman, and child in American nearly \$1,000 each year.
- The average job requires a minimum of 113 minutes a day of reading time.

Show-Us...Your Stuff!

If you have articles, story ideas, questions, or comments, please send them to
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***Digital photos requested;
regular photos will be scanned
and promptly returned.***

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Wanted: Your Success Stories!

Does your program have a success story to share? Show-Me Literacy newsletter editor, Nancy Eads, is looking for program "success stories"--whether it be about students, instructors, overall program achievement, or other things you would like to share with readers. "AEL programs see successes almost on a daily basis. This is a great opportunity for program directors to spotlight volunteers, teachers as well as student stories. After all, this is what AEL is all about," states Eads. The deadline for submissions will be the 15th each month and can be emailed to: neads@rolla.k12.mo.us

Upcoming MAELPDC Pre-Certification Workshops

Formerly BTW

October 8-9
December 3-4
February 4-5
March 25-26
May 20-21

www.maelpdc.org